

**CITY OF KINGMAN  
MEETING OF THE COMMON  
COUNCIL**

**Council Chambers**

**Mohave County Administration Building 700 W. Beale St. Kingman, AZ 86401**

**5:30 PM**

**AGENDA**

**Tuesday, July 17,**

**2018**

**\*\*A member of the Common Council may be attending the meeting telephonically\*\***

**WORK SESSION**

ALL WORK SESSION ITEMS LISTED ARE FOR DISCUSSION ONLY. NO ACTION CAN OR WILL BE TAKEN. The primary purpose of the work session meetings is to provide the City Council with the opportunity for in-depth discussion and study of specific subjects. Public comment is not provided for on the Agenda and may be made only as approved by consensus of the Council. In appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an Agenda item if invited by the Mayor or City Manager to do so. The Mayor may limit or end the time for such presentations.

1. TPT Quarterly Collections Report
2. Tourism Division Presentation
3. Opioid Litigation Discussion

**REGULAR MEETING**

**ESTIMATED START TIME OF REGULAR MEETING IS 7:00 P.M.**

**CALL TO ORDER AND ROLL CALL --- ALL COUNCILMEMBERS  
WERE PRESENT EXCEPT COUNCILMEBER KRESS WHO WAS  
EXCUSED.**

**INVOCATION**

Invocation will be given by Peter Ernst of Family Bible Church

**PLEDGE OF ALLEGIANCE**

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

**1. APPROVAL OF MINUTES**

- a. Regular Meeting Minutes of June 5, 2018 **MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**
- b. Special Meeting Minutes of June 19, 2018 **MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**
- c. Special Meeting Minutes of June 19, 2018 **MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

- d. **Regular Meeting Minutes of June 19, 2018 MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

2. **APPOINTMENTS**

a. **Appointments to the Economic Development Advisory Commission**

At the February 20, 2018, Regular Meeting the City Council passed Ordinance No. 1857 creating the Economic Development Advisory Commission. The commission is to be comprised of representatives from seven sectors: Downtown, Financial Services, Manufacturing, Marketing, Tourism, Retail, and Workforce Development. **Staff recommends appointment of Barb Charon, Eugene Kirkham, Alesandre Reynolds, James Hinkley, Mary Mendola, John Hansen, Kenneth Dutton, and Paul Schmidt MOTION TO APPOINT BARB CHARON, DEBRA SIXTA, GENE KIRKHAM, JIM HINKLEY, JOHN HANSEN, MARY MENDOLA AND STEVE LASEUER TO THE ECONOMIC DEVELOPMENT ADVISORY COMMISSIONW AS PASSED BY A VOTE OF 6-0.**

3. **AWARDS/RECOGNITION**

a. **Fire Department New Hire and Promotional Badge Pinning**

The Kingman Fire department has promoted and / or hired numerous positions in the last couple of months. The promotional and hiring processes are complete and the official badge pinning and introduction of dispatch center employees to the City Council and the community.

4. **CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

5. **CONSENT AGENDA**

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. **Resolution No. 5160 Intergovernmental Agreement Between the Northern Arizona Consolidated Fire District #1 and Kingman, Arizona for the Maintenance of Fire Hydrants**

The city owns and operates the hydrants in the city of Kingman. The purpose of this resolution and Memorandum of Understanding is to define the responsibilities of the city and of the Northern Arizona Consolidated Fire District (NACFD) in regards to the hydrants located in the NACFD boundaries. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

b. **Software Maintenance and Software License Agreement with CAPERS North America**

The city of Kingman has realized the need for improvement in both the technology and service associated with Computer Aided Dispatch (CAD). This

agreement identifies CAPERS to deliver these services and provide interface and maintenance as well as upgrades as necessary to maintain the platform for emergency service delivery. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**c. High Intensity Drug Trafficking Area (HIDTA) Grant Award**

The Mohave Area General Narcotics Enforcement Team (MAGNET) has been awarded a grant in the amount of \$24,967.00 for the time period of January 1, 2018 through December 31, 2019. The funds are for services related to the MAGNET task force facility. **Staff recommends acceptance of the grant award and authorizing the Mayor and City Attorney to sign the grant agreement. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**d. High Intensity Drug Trafficking Area (HIDTA) Grant Award**

The Mohave Area General Narcotics Enforcement Team (MAGNET) has been awarded a grant in the amount of \$72,330.00 for the time period of January 1, 2018 through December 31, 2019. The funds are for operational expenses related to the MAGNET task force facility. **Staff recommends acceptance of the grant award and authorizing the Mayor and City Attorney to sign the grant agreement. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**e. Resolution No. 5161, Approving Overhead Electric Service for K-Squared Development Inc., ENG18-0035**

On June 28, 2018 the Municipal Utility Commission reviewed a request for use of overhead electric from Ray Smith of K-Squared Development Inc. The Municipal Utility Commission reviewed this request and determined that this was a reasonable request because other homes in the area have overhead service and the site conditions would make it difficult to install underground service. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**f. Staff Vehicle Purchase**

In the fiscal Year 2019, two staff vehicles were approved for purchase for the Fire Department. The Fire Department is proposing to use the state contract to purchase two (2) Chevrolet Tahoe at an individual price of \$32,820.00 including delivery. The total purchase would be for \$71,118.12. Utilizing the state contract allows for cost savings. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**g. Resolution No. 5162, Approving Water Service to 2604 Hualapai Mountain Road, ENG18-0034 MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

On June 28, 2018 the Municipal Utility Commission reviewed a request for water service to an unsubdivided parcel from Larry Thornton of One Hour Air Conditioning and voted 5-0-1 to recommend approval. **Staff has no objections to this request and would recommend approval with the condition that water and sewer mains be extended in accordance with the Utility Regulations. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**h. Acceptance of Drainage Easement, ENG17-0050**

Angle Land Development is required to construct drainage improvements on property adjacent to the Southern Vista V, Tract 6048-B subdivision. Mohave Land Holdings, LLC as owner of the property is offering to grant a

drainage easement to the City of Kingman so that these improvements can be constructed. **Staff recommends that the Mayor be authorized to sign the Acceptance of this Grant of Drainage Easement. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**i. Acceptance of Grant of Roadway Easement, ENG17-0050**

Angle Land Development is required to construct road improvements adjacent to a drainage parcel on property next to the Southern Vista V, Tract 6048-B subdivision. Mohave Land Holdings, LLC as owner of the property is offering to grant a roadway easement to the City of Kingman so that these improvements can be constructed and properly maintained. **Staff recommends that the Mayor be authorized to sign the Acceptance of this Grant of Roadway Easement. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**j. Acceptance of Deed of Dedication of 12.5 Square Foot Right-of-Way at the Corner of E. Oak Street and N. Third Street**

A 12.5 square foot right-of-way dedication is being offered to the City of Kingman by adjoining property owner, Paul J. Wassell. The dedication at the southwest corner of E. Oak Street and N. Third Street is offered to accommodate a future ADA sidewalk ramp at this intersection. **Staff recommends authorizing the Mayor to sign the Acceptance of the Deed of Dedication. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**k. Contingency Fund Transfer for Vehicle Purchases**

Request to approve the transfer of Water and Sanitation Contingency Funds for vehicle purchases. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**l. Employee Criminal Background Check**

The purpose of this communication is to amend Chapter 2 of the City of Kingman Code of Ordinances relating to employee pre employment background checks by adopting the attached Ordinance 1871. Attached Ordinance 1871 adds the terms leased employees and volunteers as individuals who will undergo a criminal background check, in addition to potential employees and also makes other minor housekeeping changes. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**m. Resolution 5163 Authorizing BUILD grant application for I-11 East Kingman Connection Project-Rancho Santa Fe Parkway T.I.**

Resolution No. 5163, authorizing the Mayor to sign any and all documents and certifications necessary to submit this BUILD grant application for the I-11 East Kingman Connection Project - Rancho Santa Fe Parkway TI. **MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**6. OLD BUSINESS**

**7. NEW BUSINESS**

**a. Opioid Litigation**

The law firm Keller Rohrback made a presentation regarding the opioid issues and litigation options. City staff is requesting Council direction. If the Council wishes to retain Keller Rohrback, then direct staff to enter into an agreement. **Council discretion. MOTION TO MOVE FORWARD WITH PARTICIPATION IN LITIGATION AND DIRECTION TO STAFF TO CRAFT THE AGREEMENT WAS PASSED BY A VOTE OF 6-0.**

- b. **Public Hearing and Consideration of Ordinance No. 1870, to Approve the Rezoning of Property located at 3655 Lomita Avenue from R-1-6: Residential, Single Family, 6,000 Square Foot Lot Minimum to R-1-6-PDD: Residential, Single Family, 6,000 square foot lot minimum, Planned Development District**

A request from Kathy Tackett-Hicks of KTH Consulting, applicant and Jeff and Jane Holdsworth, property owners, have requested the rezoning of certain property from R-1-6 to R-1-6-PDD. The Planning and Zoning Commission held a public hearing and reviewed of the Goals and Objectives of the Kingman General

Plan 2030, the Standard for Review and the applicant's request. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

- c. **Public Hearing and Consideration of Ordinance No. 1872, a request to rezone property located on Gates Avenue from R-1-10: Residential Single Family 10,000 square foot lot minimum to R-2-PDD: Residential Multiple Family, Low Density, Planned Development District**

A request from Bob Boyd, applicant, and Hesham and Michelle Sahawneh, property owners, for the rezoning of property located on the south side of Gates Avenue between Golf Drive and Western Avenue from R-1-10 to R-2-PDD. The Planning and Zoning Commission held a public hearing on June 12, 2018. The commission voted 4-1 to recommend approval of the rezoning request from R-1-10 to R-2-PDD with four conditions as stated in Ordinance No. 1872. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

8. **DEPARTMENT REPORTS**

9. **ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER**

*Limited to announcements, board and commission liaison reports, availability/attendance at conferences and seminars.*

10. **COUNCIL REQUESTS FOR FUTURE WORK SESSION AGENDA ITEMS AND/OR CALENDAR ADJUSTMENTS**

11. **EXECUTIVE SESSION**

- a. **Litigation Discussion Re: KAA**

The City Attorney requests that the City Council go into executive session pursuant to ARS 38-431.03(A)(4) to discuss and/or provide direction regarding the litigation with the KAA.

**MOTION TO GO INTO EXECUTIVE SESSION WAS PASSED BY A VOTE OF 6-0.**

**NO ACTION TAKEN.**

**ADJOURNMENT--- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 6-0.**